

# **MINUTES**

## **SUNNYBANK BRIDGE CLUB INC**

Committee Meeting at 69 Nathan Road Runcorn  
Opened at 12:55pm 11<sup>th</sup> March 2025 by President Doug Matthew

**Present:** Doug Matthew (Chair), Alice Edwards (Secretary), Robyn Chippindall, Sue Holburt, Kenneth Clem, Michele Thorne, Judith Bramich, Jenny Andrews, Bernice Cooper, Andrew McKee

**Apologies:** Richard Tarnawski

### **Minutes of previous meetings**

The Minutes of the previous Committee Meeting on 21<sup>st</sup> January 2025 are a correct record of the meeting.

Moved by Alice Edwards, seconded Michele Thorne CARRIED

### **Business arising from Previous Minutes**

#### **Code of Conduct**

Thank you to Sue Holburt who has obtained a copy of QCBC Code of Conduct which will be used to produce a single page code for our club.

- Judith Bramich and Michele Thorne to produce a single page Code of Conduct

#### **Air-Conditioning**

The Club received a grant from the Brisbane City Council for \$11,000 which must be used before 30<sup>th</sup> June 2025. It is hoped that it can be used in conjunction with a Gambling Community Fund Grant (\$35,000). A new submission has been lodged and extra information that was requested by the GCFG has been forwarded.

- Doug Matthew to report progress

#### **Storage Space**

Sue Holburt has suggested that the building be extended on the left-hand side of the front entrance door to the edge of the concrete slab. The proposal is to replace the glass windows with a door access. The requested drawings have been received. The Committee agreed to the addition of an internal wall and some shelving to optimise the use of the space. The builder who had provided the original quote is now unable to do the work.

- Doug Matthew to get quotes for building work.

## **QBA Novice Pairs**

Because the production of the 2025 Calendar is well underway, the Committee agreed that the club should host the event in 2025 and will advise the QBA that this will be the last year. The Club will also host the Teams of 3 for the QBA in 2025 but not in 2026. Robyn Chippindall advised the committee that holding QBA Congresses does not impact on the number of congresses that the Club can host.

- Robyn Chippindall to write to the QBA to advise them of the Committee's decision.

## **Helpers for 2025**

- Alice Edwards to print a comprehensive list of positions for the noticeboard.

## **Membership Renewals**

Membership renewal reminders have been sent to members. From 28 February 2025, players will have to fill in a new membership form to join the club. The ABF will be advised of any 2024 members who have not paid their membership fees by 31<sup>st</sup> March 2025.

## **Water Use**

No satisfactory answer has been found for the excessive water use in the December quarter. Tap locks have been installed on the outside taps and reading of the water meter at the Taiwanese Womens League building has been added to the maintenance scheduled.

- Bernice Cooper to give a tap lock key to the gardeners.

## **Pest Control**

Doug Matthew advised the committee that the pest control for inside & outside of the building was carried out in January 2025. The original termite traps around the building have been replaced by chemical termite traps and rodent traps have also been installed.

- Sue Holburt to coordinate replacement of any traps which need replacing because of flooding.

## **Player Safety**

Thank you to Michele Thorne who has contacted concerned members.

## **Life Membership**

The Committee discussed the two categories of Life Membership – Life Membership and Honorary Life Membership. Sue Holburt explained that the Life Membership category was used to raise funds for a significant project where a member contributes financially whereas Honorary Life Membership was reserved for a member who had contributed in various ways to the running of the club over many years. The committee agreed that there should be strict criteria for awarding an Honorary Life Membership and that it was the responsibility of the proponent to demonstrate the merits of the recommendation.

- Alice Edwards to draft criteria / form

## Microphone

Alice Edwards asked that a cable be run from the amplifier to allow Directors to use the microphone. Currently the microphone turns off when not in use and the Director must go into the office to turn it on again.

- Sue Holburt / Doug Matthew to investigate and organise cable to be run

## Club Booklet

The Committee agreed that the club booklet should again be printed this year.

- Alice Edwards to organise printing of the 2025 Club Booklet.

## Correspondence In

23-01-2025	QBA	Bulletin Link
23-01-2025	Bernadette Dwyer	Library Query
27-01-2025	QBA	BCC – Club Administrator Position Vacant
29-01-2025	QBA	Bridge Shop Final Sale
28-01-2025	Toohey Electoral Office	Community Gambling Fund Dates
10-02-2025	QBA	ABF Membership Advertising Campaign
11-02-2025	QBA	List of Delegates to QBA
14-02-2025	QBA	Player Cancellations Deadline
17-02-2025	QBA	Congress Entry Form Guidelines
17-02-2025	QBA	ABF Marketing Toolkit
17-02-2025	QBA	AGM Notification – 10 April 2025
19-02-2025	Lynda-Ann White	Member Behaviour
20-02-2025	Brisbane City Council	Inspection Notification
28-02-2025	BBO	Marketing Proposal
04-03-2025	QBA	List of Teachers
04-03-2025	QBA	Warwick Congress – Date Clash
05-03-2025	QBA	Director Reinstatement
09-03-2025	Karin Olislagers	Air Purifiers

## Correspondence Out

30-01-2025	Sue Holburt	QBA	Nationwide Pairs
13-02-2025	Alice Edwards	Derek Morris	Club Rules
19-02-2025	Alice Edwards	Alan Gibson	Thank you
25-02-2025	Alice Edwards	QBA	Director Reinstatement
05-03-2025	Robyn Chippindall	QBA	Warwick Congress – Date Clash

Motion that Inwards and Outwards Correspondence be accepted was moved by Alice Edwards, seconded Jenny Andrews and CARRIED

## **Business arising from Correspondence**

### **Member Behaviour**

The Committee discussed an incident at a recent session where a player used unacceptable behaviour to intimidate his opponents and the possible tools that a Director has at his disposal to deal with the situation. It was decided that Laws 90 & 91 are appropriate to be used under these circumstances.

- Michele Thorne to write a Director's Notice
- Alice Edwards to write to member concerned

### **BBO Marketing Proposal**

The Committee accepted the advice that this would not be appropriate for our club.

### **Air Purifiers**

The Committee discussed a suggestion received from a member that the Club buy air purifiers to combat the musty smell when the doors are first opened for a session. An air-purifier of sufficient size while maintaining quiet enough operation would take more than an hour to filter the air in the club rooms. The Committee decided that there would not be sufficient benefit to warrant the expenditure of several thousand dollars when compared with opening doors and windows to aerate the room when it is first opened before the session.

## **Reports**

### **Treasurer's Report**

The ytd profit as at 28th February is shown on the reports as a profit of \$15,869.33, this is due to the influx of membership fees at this time of the year.

#### January/February income

• Income	\$20,740.00	
• Bank Interest received	\$268.40	
• Water Rebate from Brisbane City Council	\$2,852.02	
	Total Income	\$23,860.42
Less Expenses for January & February		(7,991.09)
		<hr/>
Closing balance 28/02/2025 c/fwd		\$15,869.33

As at 28/2/2025 the club has 156 home members, 3 life members and 33 away members totalling 192 which is slightly down on last year.

Jenny Andrews moved that the Treasurer's report be accepted. Seconded by Judith Bramich  
CARRIED.

### **Teacher's Report**

Sue Holburt reported that 14 people are attending the current round of beginners' lessons which began on 8<sup>th</sup> February 2025. The lessons will run 2 weeks longer than normal because lessons have had to be cancelled.

Sue Holburt moved that the Teacher's report be accepted. Seconded by Ken Clem CARRIED.

### **Convenor's Report**

The Convenor advised the Committee that the QBA requires all congresses run on its behalf including the Qld Novice Pairs to use the MyABF platform. It is also expected that MyABF will become the platform for running sessions as well as events by the end of the year which will result in event prize money being given as MyABF credits rather than cash as it is now.

Robyn Chippindall moved that the Convenor's report be accepted. Seconded by Alice Edwards CARRIED.

### **Social Committee Report**

The Social Committee is planning to run 3 events this year:

- Trivia Night 3<sup>rd</sup> May 2025
- Board Games Afternoon 5<sup>th</sup> July 2025
- Toogoolawah Visit Saturday in September/October 2025

Judith Bramich moved that the Social Committee report be accepted. Seconded Andrew McKee CARRIED.

### **General Business**

#### **New Memberships**

Jenny Andrews reported that there were no membership applications this month.

#### **KISS Trophy / Club Championship Pairs / Qld Novice Pairs / Club Birthday**

The Committee agreed that the sausage sizzle would be catered for the same way as last year.

Doug Matthew moved that "he buy sufficient wine/beer/soft drinks for the 4 events which will occur in the next 2 months". Seconded Alice Edwards CARRIED

- Judith Bramich to slice & cook onions
- Doug Matthew to purchase remainder of the food/drink items required

### **Newsletter**

The Committee would like to express its appreciation to Ray Langler who has accepted the position of newsletter editor and February's enjoyable newsletter. Thank you Ray!

**Kitchen Cupboards**

Thanks to Bernice Cooper and Judith Bramich who have agreed to reorganise the kitchen cupboards and label cupboards and drawers to make it easier for the members to find items.

**The next meeting will be held at 1:30 pm on Tuesday 15<sup>th</sup> April 2025.**

The meeting concluded at 2:50pm.

*President* .....

*Secretary*.....